Cypress-Fairbanks Independent School District

Kristine Johnston *Director of Purchasing*

February 8, 2008

Re: Microcomputer Peripherals, Annual Contract # 08-02-9975

Notice to Bidders

Sealed Bid Proposals for **Microcomputer Peripherals, Annual Contract #08-02-9975**, addressed to Ms. Kristine Johnston, Director of Purchasing, and mailed to P. O. Box 692004, Houston, Texas 77269-2004, or delivered to the Windfern Administrative Annex, 12510 Windfern Road, Houston, Texas 77064, will be received until **2:00 p.m., Friday, February 22, 2008,** at which time they will be publicly opened and read. Bid forms and specifications may be obtained from the Director of Purchasing, phone 281-897-4576, and/or downloaded from our website http://www.cfisd.net/bids.htm. Please check our website for any updates, addendums, or amendments to this bid.

Bid envelopes should be plainly marked, **"Sealed Bid Proposal for Microcomputer Peripherals, Annual Contract #08-02-9975. Do not open until 2:00 p.m., Friday, February 22, 2008."** Any bid received later than the specified time shall be disqualified.

Samples will be required before the bid opening for all alternate bids that are not the Design Guide. Samples of peripherals shall also be delivered to Ms. Kristine Johnston, Director of Purchasing, at the Windfern Administrative Annex, 12510 Windfern Road, Houston, Texas 77064, by **11:00 a.m., Friday, February 22, 2008**.

Bids may be submitted on any and/or all items. Cypress Fairbanks Independent School District (the District) reserves the right to reject any and/or all bids, to accept any bid deemed most advantageous to the district and to waive any informalities in bidding.

Sincerely,

Kristine Johnston
Director of Purchasing

Colleen Wells
Assistant Superintendent of Support Services

KB:pc

Windfern Administrative Annex
12510 Windfern Road, Houston, Texas 77064-3108 **P. O. Box 692004**
281-897-4576 FAX 281- 897-4185 **Houston, Texas 77269-2004**

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General Conditions

1.0 Scope of the Bid

1.1 It is the intention of the Cypress-Fairbanks Independent School District (the District) to establish a contract for **Microcomputer Peripherals.**

1.2 The District desires to establish a multi year contract for Microcomputer Peripherals for two (2) years beginning April 11, 2008 through April 30, 2010. This contract must be renewed annually.

1.3 This bid is in ten parts: Notice to Bidders, General Conditions, Scope, Terms, Special Conditions, and Definitions, Bid Summary Sheet, Felony Conviction Notification, Conflict of Interest Questionnaire Requirement, Certificate of Residency, Resident Bidder Form, Bid Acknowledgment Form, and No Proposal Notification Form.

2.0 Applicability – These conditions are applicable and form a part of all contract documents and a part of the terms of all purchase orders for items included in the specifications and bid forms issued herewith.

3.0 Specifications – The use of manufacturer's specifications (Design Guide) by the District is to be considered informative, giving the bidder information as to the general quality and value requirements. **The bidder shall note in writing any deviations from specifications** and shall submit those changed specifications as alternates. Manufacturers' data sheets are required to support all alternate specifications.

4.0 Evaluation – In evaluating qualified bids the following considerations will be taken into account for award recommendations: initial price, future operational costs, overall quality and value to the District, suitability for the intended use, probability of continuous availability, availability of product line to maintain a District standard, the range of vendor's offerings, delivery and installation capabilities, warranty and warranty service history.

4.1 Bids shall be held open during evaluation for sixty (60) days from the time of opening until recommendations are presented to the school board.

4.2 The District may award a contract for any or all sections of this bid.

4.3 The minimum specifications listed for each item are intended to illustrate to the vendor the type of equipment for each item that the District plans to use. The District reserves the right to waive certain specifications in each item if it is in the best interest of the District.

5.0 Contracts for purchase will be put into effect by means of a purchase order executed by the Purchasing Department after bids have been awarded and as equipment is required.

6.0 Warranty Conditions – Equipment shall be new, latest model and design, and shall carry the manufacturer's maximum standard warranty. The District would like to make arrangements when items are to be warehoused (for no longer than one year) at the District Distribution Center that the manufacturer's maximum standard warranty would begin only when the item is delivered from the Distribution Center to a site for installation. **Alternate options to purchase extended warranties will be itemized in the bid document. Appropriate documentation of the manufacturer's warranty terms must be submitted with the bid. Where applicable, submit third party warranty terms.**

7.0 Terms of Payment – Cypress-Fairbanks Independent School District will pay all invoices for accepted merchandise or service no later than forty-five (45) days from date of acceptance of delivery or completed installation as set forth in the specifications of this bid.

8.0 Delivery Conditions – All deliveries shall be freight prepaid F.O.B. destination and bids shall include all freight and delivery charges.

9.0 Installation – Where specified, installation requirements must be met. The contractor shall not deliver the equipment for the District to hold prior to installation.

10.0 **Quantities Required –** Quantities required are substantially correct but the District's estimate of anticipated needs is subject to change depending upon budgetary adjustments. The District reserves the right to purchase more or less than the estimated quantities on a unit basis at the unit bid price unless otherwise specified by the bidder. Quantities listed are estimates that will be purchased throughout the contract period.

11.0 **Facsimile Bids –** The District does not accept receipt of faxed bids. An original signature on the attached Bid Acknowledgment Form in a sealed envelope is the only acceptable form of bid submittal.

12.0 **No Bid Response –** A vendor choosing not to bid should return the No Bid Notification form located on the last page of this document. Failure to respond by submitting a bid response or a No Bid Notification form will remove your name from the District vendor list.

1.0 Scope of Microcomputer Peripheral Applications

The specifications that follow for this section are designed to guide the bidder to present hardware compatible with the District's desired goals in this area.

1.1 It is the intention of the Cypress-Fairbanks Independent School District to **establish a contract for Microcomputer Peripherals to be purchased from April 11, 2008 to April 30, 2010.**

2.0 Delivery for the successful bidder shall be defined as:

2.1 **Delivery Costs** – All bid prices to include freight and delivery costs.

2.2 **Delivery Points for All Items** – Delivery to any/all of 70+ locations within CFISD.

3.0 Warranty for the Successful Bidder Defined

3.1 All warranty terms shall start on the day of officially notified acceptance of delivery to a campus or administrative location (except the Distribution Center) that the vendor shall receive from an authorized District representative.

3.2 The District requests that items to be warehoused at the District Distribution Center (for no longer than one year) have a manufacturer's maximum standard warranty that would begin only when the item is delivered from the warehouse to a site for installation. The District will provide shipping documentation to verify date of installation.

4.0 Vendor Support Requirements – Parts, Service, and Training

Provide a factory authorized source for parts, manuals and video or manual technical training guides. This is for "**after warranty**" support for the District's Computer Repair Department.

5.0 Bid Response Clarification

The bidder may respond to any or all parts of the bid. Alternate bids must be submitted on separate bid forms, duly signed and sealed for the bid opening.

6.0 Administrative Expenses due to Non-Performance

If, at any time, the Contractor fails to fulfill or abide by the terms, conditions, or specifications of the contract, the District reserves the right to:

6.1 Purchase on the open market and charge the contractor the difference between contract and actual purchase price, or

6.2 Deduct such charges from existing invoice totals due at the time, or

6.3 Cancel the contract within thirty (30) days of written intent notification.

7.0 Special Requirements – Samples

7.1 **Delivery of Samples** – All samples are due by **11:00 a.m., Friday, February 22, 2008**, and shall be delivered by the bidder to the attention of Ms. Kristine Johnston, Director of Purchasing at the Windfern Administrative Annex, 12510 Windfern Road, Houston, TX 77064, and placed in a location designated for examination of such samples.

Office Hours:	Monday – Thursday	7:30 – 4:30
	Friday	7:30 – 4:00

7.0 Special Requirements – Samples (continued)

7.2 Samples are required for all items that are alternates to the Design Guide. All samples must be delivered and set up **prior** to the date and time of the bid opening. Samples of peripherals shall be delivered to Ms. Kristine Johnston, Director of Purchasing, at the Windfern Administrative Annex, 12510 Windfern Road, Houston, Texas 77064, by **11:00 a.m., Friday, February 22, 2008**.

7.3 All samples provided for Items 1 – 37 must be delivered, unpacked, setup, and signed in by the bidder or the bidder's service representative.

7.4 The District will accept no responsibility for unpacking deliveries made to the location without a service representative to unpack, setup, and sign for delivery by the designated deadline. No samples will be accepted via U.S. Mail, UPS, or any ground carrier or delivery services.

7.5 Samples will be accepted no earlier than a week prior to the bid opening.

7.6 All printer samples must be delivered with installation CDs for printer drivers.

7.7 **Identification of Samples** – Each sample shall be:

7.7.1 Clearly tagged to show the bidder's name and address and item number for which the sample is proposed.

7.7.2 Accompanied by all manuals, documentation, CDs, cables necessary to test the equipment and original manufacturer packaging.

7.7.3 Accompanied by manufacturer's data sheets listing specifications if available.

7.8 **Conditions Governing Samples**

7.8.1 The District will not accept bids for items that are out of date or not in current production at the time of the bid.

7.8.2 All samples must be fully operable and match the minimum specifications for the item bid.

7.9 **Return of Samples** – All samples will be the property and responsibility of the bidder and shall be made available to Cypress-Fairbanks I.S.D. until April 11, 2008. The bidder shall be responsible for packing and reshipment of any and all samples received by the District. All samples not awarded to the successful bidder shall be removed from the District within a week after the evaluation period is over or become the property of the District.

8.0 Pricing Variables

Under each section of specifications indicate unit cost variations due to differing quantities of equipment listed under all item numbers.

9.0 Contract Period

The District intends to establish a contract with the vendor for the purchase of peripherals from April 11, 2008 until April 30, 2010. During this contract, each party will have the option to renew when availability of product awarded during this contract no longer exists as long as the renewal price and service provided under the terms of the contract for a follow-on product is agreeable to both Cypress-Fairbanks Independent School District and the awarded vendor. The District may choose to upgrade equipment or to replace component parts provided by the successful bidder. The District will use one of two possible methods to insure pricing throughout the contract period.

9.0 Contract Period (continued)

9.1 The District will use a cost plus method to determine pricing throughout the contract period. The vendor will be required to provide verification of the dealer cost and the dealer profit formula used to begin the current year's contract. This start-up formula will be used for future purchases during the contract period. The vendor must agree to provide this verification upon request.

9.2 The vendor and the manufacturer must jointly agree to provide a process by which the District will be guaranteed the same value throughout the contract. An example of such a process is for the manufacturer and vendor to provide pricing which represents a discount from a national, regional or state publicly available schedule. The discount will be used by the District throughout the contract to calculate the price it will pay the vendor. Alternative approaches to this will be considered by the District.

Reminder: Before returning the Bid Form, please review the General Conditions and Scope, Terms, Special Conditions, and Definitions.

Bid Opening Process Checklist

In an effort to expedite the bid opening process, please submit:

____ Original (signed) bid response

____ Five (5) copies of your bid response

____ Return only those pages that you have submitted pricing on

____ Felony Conviction Notification

____ Conflict of Interest Questionnaire

____ Certificate of Residency

____ Resident Bidder Form

____ Bid Acknowledgment Form

____ No Proposal Notification Form.

Bid Summary Sheet

Item Description	Design Guide
1) 24” Plotter	HP Designjet T1100PS 24-IN (Q6684A#BCC)
Add-on 1) Onsite Installation and Network Configuration	HP Onsite Installation and Network Configuration (H4518E)
Add-on 2)Three year next business day onsite warranty service	HP 3-Year Next Business Day Onsite Service (UG723E)
2) Wide Format Photo Printer	Epson Stylus Pro 4880 ColorBurst Edition (SP4880CB)
Add-on 1) Printer Cabinet Stand	Epson Stylus Pro 4880 Printer Cabinet Stand (C4800STAND)
3) Wide Format Inkjet Printer	HP Deskjet 9800 Printer (C8165A)
4) Small Workgroup Color Inkjet Printer	HP Officejet Pro K5400 Printer (C8184A)
5) Flatbed Professional Series Color Scanner	HP Scanjet 8300C Professional Image Scanner (L1960A)
Add-on 1) Automatic Document Feeder	HP Scanjet 8300 Automatic Document Feeder (L1966A)
6) Professional Digital Camera	Canon EOS Digital Rebel XT SLR 8-MP Camera (0206B001)
7) Digital Camera	Canon Powershot S5 IS (2077B001)
8) Digital Camera Case	LowePro APEX 140AW
9) SGVA Multimedia Projector (LCD or DLP)	Epson PowerLite S5 Projector (PN: V11H252020)
Add-on 1) Replacement Lamp	Epson Lamp (V13HO10L41)
Add-on 2) Replacement Air filter	Epson Air Filter (V13H134A13)
10) Professional Multimedia Projector	Viewsonic PJ588D (PJ588D)
Add-on 1) Replacement Lamp	Viewsonic Lamp (RLC-026)
Add-on 2) Universal Ceiling Mount Kit	Viewsonic Universal Ceiling Mount Kit (WMK-005)
11) Universal Power Supply	Tripp Lite Internet Office 750U (INTERNET750U)
12) 8-Port 10/100M Ethernet Mini Switch	Hawking Technology 8-Port Ethernet Mini Switch (HFS8T)
13) S-VHS Video Cable M/M	Philmore S-Video Cable (VHS425)
14) 6’ USB Cables (A to B)	SR Components (CAUSBB)
15) 15’ USB Cables (A to B)	SR Components (CAUSBB15)
16) 3.5MM Plug / 2 RCA Plugs 6ft	Y Adapter (Computer Cable Store 8-2511Y-006)
17) Laptop Batteries R51, R52	ThinkPad R51, R52 Battery (92P1102)
18) Laptop Batteries HP 8430 Battery	HP Battery (Primary) - 8-cell lithium-Ion (Li-Ion), 14.4VDC, 4.8Ah, 69Wh Battery (PN 372771-001)
19) Laptop Batteries HP 8510p Battery	Battery (Primary) - 8-cell lithium-ion (Li-Ion), 14.4VDC, 4.8Ah, 69Wh Battery (PN 381374-001)
20) Laptop Batteries R50	ThinkPad T40, R50 Series High Capacity Li-Ion Battery (08K8197)
21) Laptop Batteries Valence	Valence N-Charge Power System (VNC-130)
Add-on 1) Adapter for Valence Battery	Valence Adapter (502289A)
22) Laptop Batteries HP External Battery	HP Ultra Capacity Notebook Battery (EJ092AA#ABA)
23) 37” to 42” LCD Television	Vizio 37” VX37L 720p LCD HDTV (VX37LHDTV10A)
24) 27" to 32" Television	RCA 32” Television (32V524T)
25) Digital Camcorder	Panasonic VDR-D310 (VDR-D310)
26) Professional Camcorder	Panasonic AG-DVC20 (AG-DVC20)
Add-on 1) Battery Pack	CG-PD28 Lithium-Ion Battery Pack (7.2v, 2800mAh) for Panasonic Mini DV Camcorders (CGPD28A)
Add-on 2) Wide Angle Lens	Panasonic VW-W4307H 0.7x W/A COVERTR f/AG-HSC1U (VW-W4307H)
27) Graphic Art Tablet	Wacom Intuos3 4x6 (PTZ431WAC)
28) 1GB USB Drive	1GB Kingston Data Traveler I (KUSBDTI/1GB)
29) 2GB USB Drive	2GB Kingston Data Traveler I (KUSBDTI/2GB)
30) Document Camera	Elmo HV-5100XG
31) 500GB External Hard Drive	LaCie d2 Quadra Hard Disk 500GB (301825U)
32) 750GB External Hard Drive	LaCie d2 Quadra Hard Disk 750GB (301826U)
33) 1TB External Hard Drive	LaCie d2 Quadra Hard Disk 1TB (301827U)
34) Negative Film Scanner	Nikon Super Coolscan 5000ED (9238)
35) 6ft USB to IEEE-1284 Parallel Adapter	Cables to Go 6ft Port Authority USB IEEE-1284 Parallel Printer Adapter Cable (16898)
36) 6ft USB to Serial DB25 Adapter	Cables to Go 6ft Port Authority USB SERIAL DB25 ADAPTER (22429)
37) USB 4 Port Auto Switch	Micro Innovations (USB847S)

Item 1. 24" Plotter

	Specifications	Yes	No
1.	Media Size: 8.5- to 24-in. wide sheets; 11 to 24-in rolls		
2.	Will print up to 300 feet		
3.	Accepts minimum media types: Bond and coated paper (bond, coated, heavyweight coated, super heavyweight coated, super heavyweight plus matte, colored), photographic paper (satin, gloss, semi-gloss, matte, high-gloss), technical paper (natural tracing, translucent bond, vellum), film (clear, matte, polyester), blacklit material, self-adhesive material (two-view cling, indoor paper, polypropylene, vinyl)		
4.	Minimum print quality, 2400 x 1200 optimized dpi		
5.	Minimum Print Languages: Adobe® PostScript®, Adobe PDF 1.6, HP-GL2/RTL, CALS/G4, TIFF, JPEG, HP PCL3GUI		
6.	40 GB Hard Disk or greater		
7.	Minimum Standard Print Drivers: HP-GL/2, HP-RTL Windows drivers; PS Windows drivers, Optimized Windows driver for AutoCAD 2000 and higher; support for Citrix MetaFrame environments; PS driver for Mac OS X		
8.	Minimum Color print speed, best quality: 30 sq ft/hr		
9.	Standard Memory: 256 MB or greater		
10.	Connectivity: One 10/100/1000BT Ethernet RJ-45 port, one Hi-Speed USB 2.0 certified port, one EIO JetDirect accessory slot		
11.	Includes printer, printheads, ink cartridges, coated paper sample roll, stand, rear tray (24 in.), 3-inch spindle adaptor kit, quick reference guide, setup poster, legal document, doc and drivers DVD, Autodesk Design Review CD, customer service guide, interface cable, power cord		
12.	One-year warranty with on-site, next business-day service from manufacturer		

Design Guide: HP Designjet T1100PS 24-IN (Q6684A#BCC)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-4	
II	5 -12	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Add-ons:

1) What would be the cost (per printer) to add Onsite Installation and Network Configuration? (H4518E) _____

2) What would be the cost to upgrade to a 3 year, next business day onsite warranty service (per printer)? (UG723E) _____

General Equipment Specifications and Bid Form (continued)

Item 2. Wide Format Photo Printer

	Specifications	Yes	No
1.	Minimum resolutions: 2880 x 1440 dpi; 1440 x 720 dpi; 720 x 720 dpi; 720 x 360 dpi; 360 x 360 dpi		
2.	Minimum print speeds in Normal: 8" x 10" – 2:00; 11" x 14" - 3:25; 16" x 20" – 6:07		
3.	Minimum supported printer drivers: Epson ESC/P2 raster photographic drivers; PANTONE licensed and SWOP certified PostScript Language Level 3 Compatible RIP by ColorBurst.		
4.	Includes one hi-speed USB 2.0 (1.1 compatible), one Ethernet port (10/100 Base-T)		
5.	Left and right borderless "bleed" printing for the following roll media widths: 8.25", 8.5", 10", 12", 13", 14", 16", 17"		
6.	Supports paper width to 17"		
7.	Supports roll media length up to 132'		
8.	Handles both 2" and 3" cored media		
9.	Accepts media weights of 12 lb bond up to 1.5 mm poster board		
10.	Built-in media cutter that allows for automatic and manual cutting		
11.	Minimum line accuracy: + or - 0.2% of specified page length		
12.	Minimum ink cartridge shelf life: 2 years from printed production date or 6 months after open		
13.	Handles cut sheet input tray size up to 17" x 22"		
13.	Allows for cut sheet media input up to 250 sheet tray, top and rear manual feed slots		
14.	Minimum one year manufacturer's exchange warranty		

Design Guide: Epson Stylus Pro 4880 ColorBurst Edition (SP4880CB)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Add-ons:

1) What is the cost (per printer) to add a printer cabinet stand (C4800STAND)? _____

Item 3. Wide Format Inkjet Printer

	Specifications	Yes	No
1.	Minimum print speed normal black: 8 PPM		
2.	Minimum print speed normal color: 6 PPM		
3.	Minimum monthly volume: 5,000 pages		
4.	Minimum print quality, black: 1200x1200 dpi		
5.	Minimum print quality, color: 4800x1200 dpi		
6.	Minimum 1 paper tray		
7.	Input capacity: 150 sheets or greater		
8.	Envelope capacity: 15 or greater		
9.	Output capacity: 100 sheets or greater		
10.	Accepts the following media sizes: Letter, legal, tabloid, executive, 3 x 5, 4 x 6, 5 x 7, 8 x 10, 11 x 14, 13 x 19 in, No. 10 envelopes Monarch envelopes		
11.	Accepts the following media types: Paper (plain, inkjet, photo, banner), envelopes, transparencies, labels, cards (index, greeting), iron-on transfers		
12.	Standard Memory: 32 MB or greater		
13.	Connectivity: IEEE 1284-compliant parallel, USB 2.0		
14.	Standard Print Language: HPL3		
15.	Includes printer, power cable, black cartridge, tri-color cartridge, driver CD and Setup Poster		
16.	1 Year Warranty with manufacturer included		

Design Guide: HP Deskjet 9800 Color Printer (C8165A)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 4. Small Workgroup Color Inkjet Printer

	Specifications	Yes	No
1.	Minimum print speed normal black: 16 PPM		
2.	Minimum print speed normal color: 15 PPM		
3.	Minimum monthly volume: 7,500 pages		
4.	Minimum print quality, black: 1200 x 1200 dpi		
5.	Minimum print quality, color: 4800x1200 dpi		
6.	Minimum 1 paper trays		
7.	Input capacity: 250 sheets or greater		
8.	Envelope capacity: 30 or greater		
9.	Output capacity: 150 sheets or greater		
10.	Accepts the following media sizes: Letter, legal, executive, envelopes (No 10, Monarch)		
11.	Accepts the following media types: Paper (bond, brochure, color, glossy, letterhead, photo, plain, preprinted, prepunched, recycled, rough), transparencies, lab envelopes, cardstock		
12.	Standard Memory: 32 MB or greater		
13.	Connectivity: Hi-Speed USB port (compatible with USB 2.0 specifications)		
14.	1 Year Warranty with manufacturer		
15.	Must work with a Belkin USB 4 Port Switch (PN: F1U200v) and		

Design Guide: HP Officejet Pro K5400 Printer (C8184A)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-30	
II	31-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 5. Flatbed Professional Series Color Scanner

	Specifications	Yes	No
1.	Scanning Type: Flatbed, color		
2.	Minimum 4800 Optical DPI		
3.	Up to 999,999 dpi enhanced resolution		
4.	Minimum 48 bit Color Processing		
5.	Minimum Scan/Task Speed: 4 x 6-inch photo to Microsoft Word (24 seconds or less); OCR (33 seconds or less); 4 x 6-inch photo to e-mail (24 seconds or less)		
6.	Will Scan Sizes up to 8.5 x 14 in		
7.	Hi-Speed USB; compatible with USB 2.0		
8.	Includes: Scanner, USB Cable, & power cord		
9.	Compatible with Windows 98 SE; Windows 2000; Windows Me; Windows XP Home; Windows XP Professional; Windows XP Professional x64; Windows Vista (TM) Ready; Mac OS X v 10.2.8; Mac OS X v 10.3; Mac OS X v 10.4		
10.	Includes the following software for PC: HP Solutions Center for Microsoft Windows, HP Photosmart Essential Software for Microsoft Windows, HP Photosmart Premier software for Microsoft Windows, HP Photosmart Studio software for Macintosh, ScanSoft PaperPort (Deluxe for TKC, Windows only), NewSoft Presto! PageManager (Macintosh only), Adobe Photoshop Elements (v 2.0.2 for TKC: Windows 2000, XP Home, XP Professional, Macintosh only), I.R.I.S. Readiris Pro OCR		
11.	1 Year Warranty with Manufacturer		

Design Guide: HP Scanjet 8300C Professional Image Scanner (L1960A)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Add-ons:

1) What is the cost (per scanner) to add an Automatic Document Feeder (L1966A)? _____

Item 6. Professional Digital Camera

	Specifications	Yes	No
1.	Digital AF/AE SLR Camera or better		
2.	8.0 Megapixels or greater		
3.	Minimum Image Format: JPEG, RAW (12bit) Simultaneous Recording: Possible		
4.	Minimum file sizes: JPEG: (1) Large/Fine: Approx. 3.3 MB (3456 x 2304), (2) Large/Normal: Approx. 1.7 MB (3456 x 2304), (3) Medium/Fine: Approx. 2.0 MB (2496 x 1664), (4) Medium/Normal Approx. 1.0 MB (2496 x 1664), (5) Small/Fine: Approx. 1.2 MB (1728 x 1152), (6) Small/Normal: Approx. 0.6 MB (1728 x 1152); RAW: Approx. 8.3 MB (3456 x 2304)		
5.	USB 2.0 Hi-Speed Interface		
6.	Minimum white balance settings: Auto, Preset (Daylight, Shade, Cloudy/Twilight/Sunset, Tungsten light, White fluorescent light, Flash), Manual (Custom: read off photo quality gray card or white subject)		
7.	0.8x (-1 diopter with 50mm lens at infinity) magnification or greater		
8.	Minimum viewfinder information: AF points, AE lock, FE lock, AEB in progress, Flash ready, Improper FE lock warning, High-speed Sync, Flash exposure compensation, Red-Eye reduction, Shutter speed, Bulb, FE lock, Processing data, Built-in flash recycling, Aperture, Exposure level display (Exposure compensation, Manual exposure level, AEB level, Flash exposure compensation, Red-Eye Reduction lamp on time display), Max burst during continuous shooting, AF/MF focus confirmation, CF card full, CF card error, no CF card		
9.	Autofocus type: TTL-CT-SIR with AF-dedicated CMOS sensor		
10.	Minimum metering modes: Max. aperture TTL metering with 35-zone SPC. (1) Evaluative metering, (2) Partial metering at center (approx. 9% of viewfinder), (3) Center-weighted average metering		
11.	Minimum exposure control systems: Program AE (shiftable), Shutter-priority AE, Aperture-priority AE, Automatic Depth-of Field AE, Full Auto, Programmed Image Control modes (Portrait, Landscape, Close-up, Sports, Night Portrait, Flash Off), E-TTL II Autoflash Program AE, and Manual		
12.	Vertical-travel, mechanical, focal-plane shutter with all speeds electronically-controlled		
13.	Auto pop-up, retractable, built-in flash in the pentaprism		
14.	1.8 inch or greater TFT color LCD monitor		
15.	1 year manufacturer's warranty included		

Design Guide: Canon EOS Digital Rebel XT SLR 8-MP Camera (0206B001)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Are you an authorized Canon service center? Circle your response. Yes No

Would you provide "hot spares" for cameras sent in for warranty repair? Circle your response.
Yes No

Item 6. Professional Digital Camera (continued)

List the RMA contact (including phone & e-mail) for the item bid above.

Outline the process for warranty repairs for the item bid above.

The District is interested in costs for handling claims during the warranty period. The District would like to deliver the cameras to a local vendor and have that vendor send the cameras to the manufacturer (if a Houston area service center is not available). Please provide the cost per camera for this service during the warranty process.

Item 7. Digital Camera

	Specifications	Yes	No
1.	Compact digital camera with built-in flash and 12x Optical / 4x Digital / 48x Combined Zoom with Optical Image Stabilizer (IS) System		
2.	Minimum 8.0 Megapixel, 1/2.5 inch type Charge Coupled Device (CCD)		
3.	Minimum focusing range: Normal: 1.6 ft./50cm-Infinity (WIDE), 3.0 ft./90cm-Infinity (TELE); Macro: 3.9 in.-1.6 ft./10-50cm (W); Super Macro: 0-3.9 in./0-10cm (W)		
4.	2.5-inch low-temperature polycrystalline silicon TFT color LCD screen, Vari-angle type with wide viewing angle		
5.	Minimum white balance control: Auto, Pre-set (Daylight, Cloudy, Tungsten, Fluorescent, Fluorescent H, Flash), Custom		
6.	Minimum built-in flash operation modes: Auto, Auto w/ Red-eye Reduction, Flash On, Flash On w/Red-eye Reduction, Flash Off; FE lock, Safety FE available		
7.	Minimum flash range: Normal: 1.6-17 ft./50cm-5.2m (W), 3.0-13 ft./90cm-4.0m (T) Macro: 1-1.6 ft./30-50cm (W) (when sensitivity is set to ISO Auto)		
8.	Minimum shooting modes: Auto; Creative: P, Av, Tv, M, C; Image: Portrait, Landscape, Sports, Special Scene (Foliage, Snow, Beach, Fireworks, Aquarium, Indoor, Night Scene, Color Accent, Color Swap), Night Snapshot, Super Macro, Stitch Assist, Movie		
9.	Minimum erase modes: Still Image: single image, select by date, select by category, select by folder, all images Movie: part of movie, all of movie		
10.	USB 2.0 Hi-Speed (mini-B jack) computer interface		
11.	Minimum shooting capacity: Still Image: approx. 170 shots (AA-size Alkaline Battery); approx. 450 shots (AA-size NiMH Battery)*		
12.	Minimum playback time: Approx. 12 hours (AA-size Alkaline Battery); approx. 15 hours (AA-size NiMH Battery) with LCD screen on		
13.	One year manufacturer's warranty included		

Design Guide: Canon Powershot S5 IS (2077B001)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	–
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Are you an authorized Canon service center? Circle your response. Yes No

Would you provide "hot spares" for cameras sent in for warranty repair? Circle your response.
Yes No

Item 7. Digital Camera (continued)

List the RMA contact (including phone & e-mail) for the item bid above.

Outline the process for warranty repairs for the item bid above.

The District is interested in costs for handling claims during the warranty period. The District would like to deliver the cameras to a local vendor and have that vendor send the cameras to the manufacturer (if a Houston area service center is not available). Please provide the cost per camera for this service during the warranty process.

Item 8. Digital Camera Case

	Specifications	Yes	No
1.	Inner dimensions: 7W x 3.9D x 6.9in		
2.	Water resistant cover		
3.	Detachable shoulder strap		
4.	Has pockets for extra memory, batteries or mini CDs		

Design Guide: LowePro APEX 140AW

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 9. SVGA Multimedia Projector (LCD or DLP)

	Specifications	Yes	No
1.	SVGA Resolution		
2.	Minimum pixel number: 480,000 pixels		
3.	Manual focus or better		
4.	Minimum zoom ratios: 1.0-1.35		
5.	Minimum lamp life: 3000H		
6.	Keystone correction		
7.	2000 ANSI lumens or better		
8.	Minimum remote control features: source selection, power, page up/page down, color mode, volume, e-zoom, a/v mute, freeze, menu, help, auto, mouse functions		
9.	Minimum display performance: 800 x 600 (native); 1280 x 1024 (resize), 1024 x 768 (resize), 640 x 480 (resize), 1400 x 1050 (resize)		
10.	Minimum Interfaces: Computer/Component video (Mini D-sub 15 pin), S-Video (Mini Din), Composite video (RCA), Composite audio (RCA x 2), Monitor out, USB Type B (mouse & keyboard control)		
11.	Minimum display performance: NTSC: 560 line; PAL: 560 line		
12.	Minimum input signal: NTSC/NTSC4.43/PAL/M-PAL/N-PAL/PAL60/SECAM/ 480i, 480p, HDTV: 720p, 1080i		
13.	Minimum audio output: 1 W monaural		
14.	Kensington style lock provision		
15.	Minimum warranty: 2 year warranty with manufacturer included		
16.	Minimum lamp warranty: 90 days		
17.	Includes power cable, remote control with batteries, computer cable, user manual on CD, set-up instructions and soft carrying case		

Design Guide: Epson PowerLite S5 Projector (PN: V11H252020)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-70	
II	71-200	
III	201-300	
IV	301+	

Add-ons:

1) Replacement Lamp (PN V13H010L41) $_____

2) Replacement Air Filter (PN V13H134A13) $_____

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 10. Professional Multimedia Projector

	Specifications	Yes	No
1.	XGA Resolution		
2.	Minimum pixel format: 1024 x 768 XGA		
3.	Manual focus or better		
4.	Minimum zoom factor: 1.15x		
5.	Minimum lamp life: 3000H (normal)		
6.	Keystone correction		
7.	3000 ANSI lumens or better		
8.	Minimum control features: Standby, menu, input		
9.	Minimum Compatibility with PC: Analog: from VGA up to SXGA (scaled)		
10.	Audio speakers 1 x 1 watts or better		
11.	Minimum RGB Input: 15-pin HD, D-sub cable (x2)		
12.	Minimum Composite Video Input: RCA jack (x1)		
13.	Minimum S-Video Input: Mini-Din 4-pin (x1)		
14.	Minimum Component Video Input: VGA DB-15 to HDTV/component cable		
15.	Minimum RGB Output: 15-pin HD, D-sub cable (x1)		
16.	Minimum Audio Input: Stereo mini-jack (x1)		
17.	Minimum computer and video input signal: NTSC, NTSC 4.43, PAL, SECAM, RGB analog, HDTV (480i, 480p, 576i, 576p, 720p, 1080i)		
18.	Minimum Warranty: Three-year limited warranty on parts and labor, first-year Exchange Service.		
19.	Minimum lamp warranty: one year		
20.	Includes Projector, power cord, VGA cable, remote control, soft case, lens cap, CD, Quick Start Guide		

Design Guide: Viewsonic PJ588D (PN: PJ588D)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Add-ons:

Add-on 1: Replacement Lamp (PN RLC-026) $_____

Add-on 2: Universal Ceiling Mount Kit (PN: WMK-005) $_____

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 11. Universal Power Supply

	Specifications	Yes	No
1.	Standby UPS protects connected equipment from blackouts, brownouts, surges and line noise. Includes modem line protection, 'surge suppression only' outlets and port for UPS monitoring		
2.	Input/output voltage: 120		
3.	Input/output frequency (Hz): 60		
4.	Output VA: 750		
5.	Output watts: 450		
6.	Output voltage in battery mode is regulated to 120 volts		
7.	Minimum full load runtime – 3 min.		
8.	Minimum ½ load runtime – 10 min.		
9.	Minimum up to 35 minutes typical runtime (PC w/15" monitor)		
10.	Recharge rate to 90% - maximum 2-4 hours		
11.	Transfer Time: minimum 2-4 milliseconds from line power to battery mode		
12.	380 Suppression joule rating		
13.	Instantaneous suppression response time		
14.	Minimum of 6 NEMA 5-15R UPS supported outlet type		
15.	Minimum of 6 NEMA 5-15R "Surge only" outlet type		
16.	Minimum 6 foot cord length		
17.	2 RJ11 jacks protect 2 lines simultaneously		
18.	Software & Cable Included		
19.	Insurance protects connected equipment from damage due to surges up to $100,000		
20.	Minimum 2 year product warranty included		
21.	Includes UPS system, PowerAlert Software, USB cable and phone cord, Instruction manual with warranty information		

Design Guide: Tripp Lite Internet Office 750 (INTERNET750U)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 12. 8-Port 10/100M Ethernet Mini Switch

	Specifications	Yes	No
1.	Plug and Play Ethernet Hub		
2.	Minimum Network specifications: IEEE 802.3 10Base-T Ethernet, IEEE 802.3u 100Base-TX Fast Ethernet, IEEE 802.3x Flow Control		
3.	Minimum (8) 10/100M Auto-negotiation, Auto-MDI/MDIX ports		
4.	Minimum LEDs: Power indicator, 8 link/activity indicators		
5.	Minimum Flow control: Full duplex - IEEE 802.3x, Half duplex - Back pressure		
6.	Store and Forward Switching Scheme		
7.	Minimum cabling type specifications: Ethernet - UTP Category 3 or better, EIA/TIA-568 100-ohm screened twisted pair (STP); Fast Ethernet - UTP Category 5, EIA/TIA-568 100-ohm screened twisted pair (STP)		
8.	Supports 1K MAC Addresses		
9.	CSMA/CD Protocols		
10.	Power adapter included		
11.	Minimum 2 Year Warranty included		

Design Guide: Hawking Technology 8-Port Ethernet Mini Switch (HFS8T)

Brand & Model Bid: _____

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-69	
III	70+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 13. S-VHS Video Cable M/M (S-Video Cable)

	Specifications	Yes	No
1.	Connectors: 4-pin mini din Male to 4-pin mini din Male		
2.	Connects the computer ATI card or any S-video-based component to the TV monitor		
3.	Minimum 25 Foot Length		

Design Guide: Philmore S-VHS Cable (VHS425)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-100	
II	101-200	
III	201-500	
IV	501+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 14. 6' USB Cables (A to B)

	Specifications	Yes	No
1.	USB Peripheral cable		
2.	Type A to Type B connectors		
3.	Supports USB 2.0		
4.	Minimum 6 foot length		

Design Guide: SR Components USB 2.0 A-B 6' (CAUSBB)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-100	
II	101-200	
III	201-500	
IV	501+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 15. 15' USB Cables (A to B)

	Specifications	Yes	No
1.	USB Peripheral cable		
2.	Type A to Type B connectors		
3.	Supports USB 2.0		
4.	Minimum 15 foot length		

Design Guide: SR Components USB 2.0 A-B 15' (CAUSBB15)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-100	
II	101-200	
III	201-500	
IV	501+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 16. 3.5 MM Plug / 2 RCA Plugs 6ft

	Specifications	Yes	No
1.	6 foot 3.5mm + RCA Audio "Y" Splitter Cable		
2.	Connectors: Male 3.5mm to 2 Male RCA		
3.	Sheilded to prevent EMI/RFI interference		
4.	Designed for use with PC sound cards, portable CD players, etc.		

Design Guide: 6FT Audio "Y" Splitter Cable – 3.5mm Male to Dual RCA Males (Computer Cable Store 8-2511Y-006)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-100	
II	101-200	
III	201-500	
IV	501+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 17. Laptop Batteries – R51, R52

	Specifications	Yes	No
1.	9 cell or better Lithium Ion Battery		
2.	10.8 Voltage		
3.	1 Year Warranty included		
4.	Compatible with the IBM ThinkPad R51 series & R52 1849-6VU		

****Interested in compatible battery****

Design Guide: ThinkPad R51, R52 Battery (92P1102)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 18. Laptop Batteries – HP 8430

	Specifications	Yes	No
1.	Lithium Ion Battery		
2.	14.4 VDC		
3.	4.8 Ah		
4.	1 Year Warranty included		
5.	Compatible with the HP Compaq NC8430		

****Interested in compatible battery****

Design Guide: HP Battery (Primary) - 8-cell lithium-Ion (Li-Ion), 14.4VDC, 4.8Ah, 69Wh Battery (PN 372771-001)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 19. Laptop Batteries – HP 8510p

	Specifications	Yes	No
1.	8 Cell Lithium – Ion Battery		
2.	14.4 VDC		
3.	4.8 Amp/Hr Battery Power		
4.	One Year Warranty included		
5.	Compatible with the HP Compaq 8510P Notebook		

****Interested in compatible battery****

Design Guide: Battery (Primary) - 8-cell lithium-ion (Li-Ion), 14.4VDC, 4.8Ah, 69Wh Battery (PN 381374-001)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 20. Laptop Batteries – TP R50

	Specifications	Yes	No
1.	Lithium Ion Battery		
2.	10.8 Voltage		
3.	One Year Warranty included		

****Interested in compatible battery****

Design Guide: ThinkPad T40/R50 Series High Capacity Li-Ion Battery (PN 08K8197)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 21. Laptop Batteries – Valence VNC-130 with charger for Lenovo R51 laptop

	Specifications	Yes	No
1.	10 Ah Capacity or greater		
2.	1 Year Warranty included		
3.	Includes adapter compatible with Lenovo R50, R51 & R52 laptop (Valence PN 502289)		
4.	Compatible with the Compaq Evo N610C laptop		

Design Guide: Valence N-Charge Power System (VNC-130)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101+	

Add-ons:

1) What would be the cost to purchase additional Valence adapters (PN: 502289)?

Cost for One Adapter $_____

Cost for 10 Adapters $_____

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 22. Laptop Batteries – Laptop Batteries HP External Battery

	Specifications	Yes	No
1.	Lithium Ion Battery		
2.	1 Year Warranty included		
3.	10 Ah Capacity or greater		
4.	Compatible with the HP Compaq 8430 & 8510p laptops		

Design Guide: HP Ultra Capacity Notebook Battery (EJ092AA#ABA)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 23. 37" – 42" LCD Television

Shall be UL and FCC certified. Electronic to electronic video tape recording capable. To have the following minimum specifications.

	Specifications	Yes	No
1.	37" diagonal screen size		
2.	Minimum Lamp (LCD) / Panel (PDP) Life: 50000 hours		
3.	Wall Mountable		
4.	Signal Compatibility: 480i (SDTV), 480P (EDTV), 720P (HDTV), 1080i (HDTV)		
5.	Removable Base		
6.	HDTV: available thru HDMI or Component YPbPr		
7.	RF Input (F Connector for internal tuner)		
8.	Minimum 2 HDMI Input with HDCP		
9.	Analog Stereo Audio for HDMI Input		
10.	Minimum 2 Component YPbPr plus Stereo Audio Input		
11.	Minimum 2 Composite Video Input		
12.	S-Video plus Stereo Audio Input		
13.	Computer RGB plus Stereo Audio Input		
14.	Analog Audio out (RCA)		
15.	Minimum 5.1 SPDIF Digital Optical Audio Output		
16.	3D Comb Filter		
17.	Supports Computer: 640x480, 800x600, 1024x768, 1366x768 thru VGA/RGB or 640x480 thru HDMI		
18.	Minimum 10W x 2 audio speakers		
19.	Minimum 1 year manufacturer's parts and labor warranty		

Design Guide: Vizio 37" VX37L 720p LCD HDTV

Pricing on this item *must include* delivery (to each individual classroom at each site location and at up to 70 sites), unboxing and setting TV on top of stand. Additionally, the TVs must be barcoded with District tags and the serial numbers of each TV recorded.

Does your price include this? _____ Yes _____ No

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Brand & Model Bid, 37" TV: _____

Brand & Model Bid, 42" TV: _____

Level	**Quantity**	**Unit Price, 37" TV**	**Unit Price, 42" TV**
I	1-99		
II	100-999		
III	1000-2499		
IV	2500+		

Item 23. 37" to 42" LCD Television (continued)

Alternate: Deliver bulk order of individual televisions to Distribution Center (no installation).

Level	Quantity	Unit Price, 37” TV	Unit Price, 42” TV
I	1-11		
II	12-47		
III	48+		

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer’s price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 24. 27" to 32" Television

Shall be UL Commercial Listing, certified, solid state chassis design. Electronic to electronic video tape recording capable. To have the following minimum specifications.

	Specifications	Yes	No
1.	27" or 32" diagonal screen size or larger		
2.	Digital 2 Line Comb Filter or better		
3.	Broadcast Stereo with MTS & SAP or better		
4.	Channel Labeling		
5.	Separate audio input-output		
6.	Side or Front Panel A/V inputs		
7.	A/V Inputs – Rear		
8.	S-Video input		
9.	RF Input		
10.	A/V Output		
11.	Front speakers		
12.	Remote control		
13.	Closed caption capability		

Design Guide: 32" Diagonal RCA Digital Stereo SDTV (32V524T)

Pricing on this item *must include* delivery (to each individual classroom at each site location and at up to 70 sites), unboxing and setting TV on top of multimedia cart, and securing with a strap on the cart. Additionally, the TVs must be barcoded with District tags and the serial numbers of each TV recorded.

Does your price include this? _____ Yes _____ No

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Brand & Model Bid, 27" TV: _____

Brand & Model Bid, 32" TV: _____

Level	**Quantity**	**Unit Price, 27" TV**	**Unit Price, 32" TV**
I	1-99		
II	100-999		
III	1000-2499		
IV	2500+		

Alternate: Deliver bulk order of individual televisions to Distribution Center (no installation).

Level	**Quantity**	**Unit Price, 27" TV**	**Unit Price, 32" TV**
I	1-11		
II	12-47		
III	48+		

Item 24. 27" to 32" Television (continued)

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 25. Digital Camcorder

	Specifications	Yes	No
1.	10X or better Optical Zoom		
2.	Still Picture Recording: 3.1 Megapixel or better		
3.	High Speed Shutter: Moving Pictures 1/60 - 1/8,000 or better; Still Pictures 1/30 -1/2,000 or better		
4.	Color Viewfinder		
5.	2.7 inch or larger LCD		
6.	700x or better digital zoom		
7.	Zoom Microphone		
8.	Built in SD slot		
9.	Optical Image Stabilization or better		
10.	Pictbridge Compatible		
11.	S-Video Out		
12.	2.0 High Speed USB port		
13.	Cold Accessory Shoe		

Design Guide: Panasonic 3CCD DVD Palmcorder Camcorder (VDR-D310)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-49	
III	50+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Are you an authorized Panasonic service center? Circle your response. Yes No

Item 25. Digital Camcorder (continued)

Would you provide "hot spares" for cameras sent in for warranty repair? Circle your response.

Yes No

List the RMA contact (including phone & e-mail) for the item bid above.

Outline the process for warranty repairs for the item bid above.

The District is interested in costs for handling claims during the warranty period. The District would like to deliver the cameras to a local vendor and have that vendor send the cameras to the manufacturer (if a Houston area service center is not available). Please provide the cost per camera for this service during the warranty process.

Item 26. Professional Camcorder

	Specifications	Yes	No
1.	Uses Mini DV media		
2.	Minimum connector types: 1 x microphone ¦ 1 x headphones ¦ 1 x composite video/audio output ¦ 1 x S-Video output ¦ Audio input ¦ 1 x IEEE 1394 (FireWire/i.LINK) ¦ 1 x DC power input		
3.	Includes Cleaning tape, lens cap, shoulder strap, eyecup		
5.	2.5 inch or larger LCD		
6.	10x Optical zoom or better		
7.	Built-in Microphone		
8.	backlight compensation		
9.	Electronic Image Stabilization		
10.	1 Year Parts and Labor with Manufacturer		

Design Guide: Panasonic AG DVC20 Camcorder Professional Mini DV (AG-DVC20)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-49	
III	50+	

Add-ons:
1) CG-PD28 Lithium-Ion Battery Pack (7.2v, 2800mAh) for Panasonic Mini DV Camcorders (CGPD28A)
$_____

2) Panasonic VW-W4307H 0.7x W/A COVERTR f/AG-HSC1U (VW-W4307H)
$_____

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Are you an authorized Panasonic service center? Circle your response. Yes No

Item 26. Professional Camcorder (continued)

Would you provide "hot spares" for cameras sent in for warranty repair? Circle your response.

Yes No

List the RMA contact (including phone & e-mail) for the item bid above.

Outline the process for warranty repairs for the item bid above.

The District is interested in costs for handling claims during the warranty period. The District would like to deliver the cameras to a local vendor and have that vendor send the cameras to the manufacturer (if a Houston area service center is not available). Please provide the cost per camera for this service during the warranty process.

Item 27. Graphic Art Tablet

	Specifications	Yes	No
1.	Active area: 4" x 6"		
2.	Resolution: 5080lpi		
3.	200 PPS Data Rate or better		
4.	+/- .01 inch accuracy or better		
5.	+/- 60º tilt range or better		
6.	Compatible with Windows XP or Mac OS 10.2.6 or higher		
7.	Intuos3 4x6 Pen Tablet, Intuos3 Grip Pen, Five-button Mouse, Pen Stand, Replacement nib set: 1 stroke nib, 1 felt nib, and 3 standard nibs, CD with Quick Start Guide, CD with tablet driver software for installation, Adobe® Photoshop® Elements 4 for editing family photos, Corel® Painter™ Essentials 3 for creating original artwork, and Nik Color Efex Pro™ 2 IE for selectively applying photo enhancements		
8.	Two-year warranty included		

Design Guide: Wacom Intuos3 4x6 (PTZ431WAC)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-49	
III	50+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 28. 1GB USB Drives

	Specifications	Yes	No
1.	1GB or greater		
2.	Hi-Speed USB 2.0 compatibility		
3.	Compatible with Windows 2000, XP or Mac OS 10.x or higher		
4.	Five year warranty included		

Design Guide: 1GB Kingston Data Traveler I (KUSBDTI/1GB)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101-150	
IV	151-200	
V	201+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 29. 2GB USB Drives

	Specifications	Yes	No
1.	2GB or greater		
2.	Hi-Speed USB 2.0 compatibility		
3.	Compatible with Windows 2000, XP or Mac OS 10.x or higher		
4.	Five year warranty included		

Design Guide: 2GB Kingston Data Traveler I (KUSBDTI/2GB)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101-150	
IV	151-200	
V	201+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 30. Document Camera

	Specifications	Yes	No
1.	850,000 pixels Progressive Scan CCD or better		
2.	18x Optical Zoom or better		
3.	Moving picture output at 20 frames per second or better		
4.	36x magnification or better		
5.	One push auto focus		
6.	Rotating camera head with flip-type close-up lens		
7.	Wireless remote and mouse controls		
8.	Minimum RS232-C and USB PC Interface		
9.	2 year warranty with manufacturer		

Design Guide: Elmo High-Resolution Visual Presenter HV-5100XG

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101-150	
IV	151-200	
V	201+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 31. 500 GB External Drive

	Specifications	Yes	No
1.	500GB capacity or greater		
2.	Minimum interfaces: 1 x eSATA 3Gbits port, 2 x FireWire 800 ports (9-pin), 1 x FireWire 400 port (6-pin), 1 x Hi-Speed USB 2.0 port (USB 1.1 compatible)		
3.	16MB Cache or greater		
4.	Compatible with Windows 2000, XP, Vista or Mac OS 10.2.8 or higher		
5.	Three year warranty included		

Design Guide: LaCie d2 Quadra Hard Disk (301825U)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-49	
III	50+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 32. 750 GB External Drive

	Specifications	Yes	No
1.	750GB capacity or greater		
2.	Minimum interfaces: 1 x eSATA 3Gbits port, 2 x FireWire 800 ports (9-pin), 1 x FireWire 400 port (6-pin), 1 x Hi-Speed USB 2.0 port (USB 1.1 compatible)		
3.	16MB Cache or greater		
4.	Compatible with Windows 2000, XP, Vista or Mac OS 10.2.8 or higher		
5.	Three year warranty included		

Design Guide: LaCie d2 Quadra Hard Disk (301826U)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-49	
III	50+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 33. 1 TB External Drive

	Specifications	Yes	No
1.	1TB capacity or greater		
2.	Minimum interfaces: 1 x eSATA 3Gbits port, 2 x FireWire 800 ports (9-pin), 1 x FireWire 400 port (6-pin), 1 x Hi-Speed USB 2.0 port (USB 1.1 compatible)		
3.	32MB Cache or greater		
4.	Compatible with Windows 2000, XP, Vista or Mac OS 10.2.8 or higher		
5.	Three year warranty included		

Design Guide: LaCie d2 Quadra Hard Disk (301827U)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-49	
III	50+	

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 34. Negative Film Scanner

	Specifications	Yes	No
1.	Accepts 35mm Slides with mounts 1.0-3.2mm thick, 49-50.8mm wide		
2.	Accepts 35mm film strips		
3.	Accepts **APS (IX240) film**		
4.	Compatible with Windows XP and Windows Vista		
5.	1 year warranty with manufacturer		

Design Guide: Nikon Super Coolscan 5000ED (9238)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-9	
II	10-49	
III	50+	

Add-ons:

1) Nikon Slide Feeder SF210 $_____

2) Nikon Roll Film Adapter SA-30 $_____

3) Nikon Strip Film Holder FH-3 $_____

4) Nikon IX240 Film Adapter IA-20 $_____

Cost Plus Formula

The dealer cost for the price above is _____ which represents _____ % of dealer profit.

National Price Schedule Information

This price represents a ___ % discount from the manufacturer's price schedule _____.

(Write in the national, regional or state published schedule to be used.)

Item 35. 6ft USB to IEEE-1284 Parallel Adapter

	Specifications	Yes	No
1.	Connectors: One USB A to Centronics 36 Male		
2.	Auto negotiates hardware recognition for faster protocol setup		
3.	Compatible with Windows XP and Windows Vista		
4.	Includes manual and driver disk		
5.	Compliant with USB 1.0 specifications		
6.	1 year warranty with manufacturer		

Design Guide: Cables to Go 6ft Port Authority USB IEEE-1284 Parallel Printer Adapter Cable (16898)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101-150	
IV	151-200	
V	201+	

Item 36. 6ft USB to Serial DB25 Adapter

	Specifications	Yes	No
1.	Connectors: USB A to DB25 M		
2.	Connect directly to USB port on computer or to a USB hub with included 6ft cable		
3.	Fully compliant with USB 1.1 specifications		
4.	Supports baud rates from 1200 to 115.6K		
5.	Works with modems, ISDN-TA modems, digital cameras, barcode readers, Palm III and V, tablets, label writers, fingerprint verifications, security systems, and POS equipment		
6.	Compatible with Windows XP, or Windows Vista		
7.	1 year warranty with manufacturer		

Design Guide: Cables to Go 6ft Port Authority USB SERIAL DB25 ADAPTER (22429)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101-150	
IV	151-200	
V	201+	

Item 37. USB 4 Port Auto Switch

	Specifications	Yes	No
1.	Works with USB 1.1 and 2.0 compatible computers and devices		
2.	Auto-print mode operates on a first come , first served basis		
3.	Provides four downstream USB ports, plus an upstream peripheral connection port		
4.	Ports switch automatically with intelligent software		
5.	LEDs indicate active ports		
6.	Requires no power supply		
7.	Lifetime warranty with Micro Innovations		

Design Guide: Micro Innovations (USB847S)

Brand & Model Bid: _____

What is the length of the warranty? _____

Who will service the warranty (circle)? Vendor Manufacturer

Level	**Quantity**	**Unit Price**
I	1-50	
II	51-100	
III	101-150	
IV	151-200	
V	201+	

Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony." The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

This notice is not required of a publicly held corporation.

I, the undersigned for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Please select one choice below:

☐ A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

☐ B. My firm is not owned or operated by anyone who has been convicted of a felony.

☐ C. My firm is owned or operated by the following individuals who has/have been convicted of a felony.

Name of individual(s): _____

_____

Details of conviction(s): _____

_____

_____

Date of conviction(s): _____

Name of Vendor: _____
(Please type or print)

Name of Company Official: _____
(Please type or print)

Signature of authorized agent: _____ **Date**: _____

Note: This form must be executed and submitted with Bid Form.

The Texas Senate passed House Bill No. 914, adding Chapter 176 to the Local Government Code, and imposing new disclosure and reporting obligations on vendors and potential vendors to local government entities beginning on January 1, 2006. This requirement includes school districts.

You are required to complete the online Form CIQ, Conflict of Interest Questionnaire prior to the bid opening date.

The form and instructions can be found on our website under the tab "Conflict of Interest", www.cfisd.net/bids.htm.

Note: CIQ Form must be executed electronically.

Certificate of Residency

The State of Texas passed a law concerning non-resident contractors. This law can be found in Texas Government Code under Chapter 2252, Subchapter A, www.capitol.state.tx.us/statutes/gv.toc.htm. This law makes it necessary for the CFISD to determine the residency of its bidder. In part, this law reads as follows:

"Section: 2252.001
(3) 'Non-resident' bidder refers to a person who is not a resident.

(4) 'Resident bidder' refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

Section: 2252.002
A governmental entity may not award a government contract to a nonresident bidder unless the nonresident underbids the lowest proposal submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located."

I certify that _____
(Name of company bidding)

is, under Section: 2252.001 (3) and (4), a _____ Resident Bidder _____ Non-resident Bidder

If Non-resident Bidder is checked, does your "residence state" require bidders whose principal place of business is in Texas to under-bid vendors whose residence state is the same as yours by a prescribed amount or percentage to receive a comparable contract?

☐ Yes ☐ No If yes, what is the amount or percentage? _____

My or Our principal place of business under Section: 2252.001 (3) and (4), is in the city of

_____ in the state of _____.

_____
(Signature of authorized company representative)

_____
(Print name)

_____ _____
Title Date

Note: This form must be executed and submitted with Bid Form.

Resident Bidder Form

If you or your company own real or personal property within Cypress-Fairbanks I.S.D. boundaries, please provide the address(es) and HCAD tax account number(s). If none, please indicated under item B.

A.	**Address**	**HCAD Tax Account Number (13 digits)**
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____

List additional account numbers on a separate page.

Additional accounts are listed ☐ Yes ☐ No

B. There is no real or personal property located in Cypress-Fairbanks I.S.D. boundaries to report.

Signature of Authorized Agent _____ **Date**_____

I, the undersigned for the firm named below, certify that the information concerning notification of real or personal property located within Cypress-Fairbanks I.S.D. boundaries is true to the best of my knowledge and have completed either item A or B above.

Vendor (Company) Name_____

Signature of Authorized Agent_____ **Date**_____

Note: This form must be executed and submitted with Bid Form.

Bid Acknowledgment Form

Having carefully examined the Notice to Bidders, General Conditions, Special Conditions, Specifications, Bid Form, and Bid Acknowledgment Form, the undersigned Bidder's Agent hereby proposes and agrees to furnish goods and/or supplies in strict compliance with the specifications at the prices quoted. The Bidder affirms that, to the best of his knowledge, the bid has been arrived at independently and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other bidders in the award of this bid.

The following items must be reviewed, completed and returned with this proposal response in order to consider a recommendation of goods and/or services proposed. Please initial that each is included.

_____ Felony Conviction Notification

_____ Certification of Residency

_____ Conflict of Interest Questionnaire completed online

_____ Resident Bidders Form

Firm Name _____

Mail Bid to Address _____

City, State, Zip _____

Phone Number _____

Fax Number _____

Mail Purchase Order To _____

City, State, Zip _____

Phone Number _____

Fax Number _____

Remit to Address _____

City, State, Zip _____

Phone Number _____

Fax Number _____

E-Mail Address _____

Website Address _____

Signature of Bidder _____

Printed Signature _____

Position with Company _____

Signature of Company Official _____

No Proposal Notification

Please complete this page *only* if submitting a no proposal response and return prior to the proposal opening date.

Check Below:

❑ 1. We have chosen not to submit a proposal for the reason listed below but wish to remain on the vendor list.

_____

_____

❑ 2. The products/services we represent should be listed in another category.

(Specify) _____

❑ 3. We wish to be removed from the vendor list for the reason listed below.

4. _____

_____

Company Name: _____

Attention: _____

Proposal Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Purchase Order

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: (_____) _____ **Fax Number:** (_____) _____

E-Mail Address: _____

Typed Name and Title: _____

Signature: _____ **Date:** _____

Mail to: Ms. Kristine Johnston, Director of Purchasing, Cypress-Fairbanks Independent School District, P.O. Box 692003, Houston, TX 77269-2003, or deliver to the Windfern Administrative Annex, 12510 Windfern Road, Houston, TX 77064.

Failure to return this No Proposal Notification or an actual proposal response will result in the removal of your company name from the vendor list.

Thank you for your assistance.